

Chief Officer Appointments Panel

Friday 26 June 2020

PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Evans OBE, Kelly, Mrs Pengelly, Pete Smith and Kate Taylor (substitute for Councillor Lowry).

Apologies for absence: Councillor Lowry.

Also in attendance: Tracey Lee (Chief Executive), Kim Brown (Service Director for HR and OD), Craig McArdle (Strategic Director for People) for agenda item 8 only and Amelia Boulter (Democratic Advisor).

The meeting started at 2.00 pm and finished at 4.32 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. To note the Appointment of Chair

The Panel noted the appointment of Councillor Mrs Aspinall as Chair of the Panel for the forthcoming municipal year 2020/21.

2. Declarations of Interest

There were no declarations of interest made by Members in accordance with the code of conduct.

3. Minutes

The Panel agreed the minutes of the meeting held on 21 February 2020 as a correct record.

4. Chair's Urgent Business

There were no items of Chair's urgent business.

5. Exempt Business

Agreed that under Section 100(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item of business on the grounds that involves the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

6. **Chief Officer Resourcing Matters Update**

Tracey Lee (Chief Executive) and Kim Brown (Service Director for HR and OD) were present for this item and referred to the report in the agenda pack.

The Panel agreed:

1. To undertake a recruitment process for the permanent post Service Director – Integrated Commissioning.
2. To note an update in respect of the Service Director for Finance role and agree an approach to recruitment to the permanent post.
3. To note the designation of two Deputy Section 151 Officers to provide additional resource as required.
4. To seek approval to recruit on a permanent basis to the post of Service Director Education, Participation and Skills.

7. **Chief Officer Remuneration Update**

Tracey Lee (Chief Executive) and Kim Brown (Service Director for HR and OD) were present for this item and referred to the report in the agenda pack. A robust discussion took place around the benchmarking of roles and whether the information provided would enable Members to make an informed decision.

It was therefore agreed:

1. That future reports would include benchmarking which was more comparable with the roles being remunerated.
2. To note the principles applied in respect of salary levels for Chief Officers when recruiting, retaining and changing their roles.

The following recommendations were taken to the vote and it was agreed:

3. To note the update in respect of the remuneration of the Assistant Chief Executive and agreed the proposal re banding as set out in Table 1. The remuneration for the current post holder to remain at the current salary.
4. To note and agree the remuneration level for the role of Service Director Community Connections when changes to this role are enacted.

8. **Recruitment of Service Director for Integrated Commissioning**

Information folders were available at the meeting (which contained the role profile for the Service Director for Integrated Commissioning, candidates' applications, presentation topic and interview questions).

Members interviewed one candidate for the post of Service Director for Integrated Commissioning and considered the candidate on merit.

The Panel agreed to appoint Anna Coles to the post of Service Director for Integrated Commissioning.